

NOAA Line Office/Corporate Office Endorsement Supplement
for the NOAA Sponsor of Foreign National Guests

NOAA Departmental Sponsors (DSNs) must complete this document and submit it along with NAO 207-12, Appendix B “Certification of Conditions and Responsibilities for Departmental Sponsors of Foreign National Guests,” to the CTC or appropriate designated LO/CO official at least 30 calendar days prior to the arrival of the guest. If the CTC or designated official concurs that the value of collaborative efforts gained with access to Departmental facilities, staff, and information is balanced with the need to protect classified, Sensitive But Unclassified (SBU), export controlled, or otherwise controlled, proprietary, or not-for-public release data, information, or technology, the CTC or designated official shall forward Appendix B and supplemental materials to the senior administrative official, NOAA’s Chief Administrative Officer, for final review and endorsement.

Please forward your request to the Chief Administrative Officer through Melanie Caesar at Melanie.caesar@noaa.gov and Ann Murphy at Ann.murphy@noaa.gov. The appropriate designated official will be notified if the CAO does not concur with the LO/CO assessment.

Part A. I, _____, certify that the value of collaborative
(insert DSN Name)
efforts gained from hosting _____ is significant and furthers the
(insert Foreign National Guest Name)
accomplishment of NOAA's Mission.

Part B. *In the space provided below, please provide a short statement of value describing the collaborative efforts and contributions by the aforementioned Foreign National Guest that will further NOAA's mission.*

I have signed the "Certification of Conditions and Responsibilities for Departmental Sponsors of Foreign National Guests" and will take all reasonable steps to ensure that my Guest will not have unauthorized physical, visual, or virtual access to classified, SBU, export controlled, and otherwise controlled, proprietary, or not-for-public release data, information, or technology.

(Name of DSN/Date)

(Facility Name)

I concur that the value of collaborative efforts gained with access to NOAA facilities, staff and information has been balanced with the need to protect classified, SBU, export controlled, or otherwise controlled, proprietary, or not-for-public release data, information, or technology.

(Name of CTC or Designated LO/CO Official/Date)

(Line Office/Corporate Office)